

**SAN JOAQUIN COUNTY BOARD OF EDUCATION
GAYLORD A. NELSON EDUCATION CENTER / BOARD ROOM
2901 ARCH-AIRPORT ROAD / STOCKTON, CA
JUNE 27, 2016 / 12:00 P.M.
REGULAR MEETING
MINUTES**

PRESENT: Janet Dyk, President; Vernon Gebhardt, Vice-President; David Sorgent, Board member; Peter Ottesen, Board member; James C. Thomas, Deputy Superintendent.

ABSENT: Mark Thiel, Board member; James Mousalimas, Secretary.

OTHERS PRESENT: Janine Kaeslin, Assistant Superintendent; Jane Steinkamp, Assistant Superintendent; Brandie Brunni, Karen DePrater, Terrell Martinez, Ron Estes, Wendy Frink, Lisa Pettis, Rachele Tyler, Aaron Heinz, Vicky Aguilar, Chris Andrews, Stephanie Bailey, Sandra Campos Ochoa, Ashley Deaton, Christine Fouts, PJ Hamilton, Austin Nogueira, Natalie Nunes, Terah Studges-Owens, Kelly Fry, SJCOE staff; Janai Stanton, Recorder.

I. CALL TO ORDER:

President Dyk called the meeting to order at 12:00 p.m. Rachele Tyler, Coordinator in Business Services, led the Pledge of Allegiance.

II. ADDITIONS TO THE AGENDA: There were no additions to the agenda.

III. COMMENTS: There were no comments from the audience.

IV. ITEMS SCHEDULED FOR INFORMATION:

1. **Credential Application Annual Report:** Karen DePrater, Director of Human Resources, presented and reviewed this annual report showing the number of credential applications processed by the San Joaquin County Office of Education during 2015 - 2016, including temporary teaching certificate applications. A total of 555 new applications were processed, 45 of which were renewal applications. In terms of temporary county certificates, a total of 861 applications were processed.
2. **Declaration of Need:** Karen DePrater presented the Declaration of Need for Fully Qualified Educators report and said that based on the actual needs and projected enrollment for the upcoming year, the area of anticipated need for emergency permits includes CLAD and English Learner Authorization.

The estimated number of limited assignment permits includes two multiple subject credentials, eight single subject credentials, and ten in the area of special education. The establishment of an intern program and participation in a Commission-approved university internship program serves as evidence of efforts to certify, assign, and develop fully qualified teaching staff. This declaration will remain in force until June 30, 2017.

3. 2016 – 2017 Educator Effectiveness Plans: Assistant Superintendent Janine Kaeslin and Special Education Division Director Brandie Brunni presented the 2016 – 2017 Educator Effectiveness Plan for County Operated Schools and Programs and for the Special Education Program. Ms. Kaeslin reported that the programs in Alternative Education would use the funding for two professional development days for beginning teachers. In addition, the funds will provide coaches for the teaching staff in support of a new assessment program.

Ms. Brunni reported that the Special Education Program would use the funds to provide mentor support to develop highly qualified and trained teachers. It is possible that the funds will also be used for professional development sessions for teachers and administrators.

V. ITEMS SCHEDULED FOR ACTION:

4. 2016 – 2017 School Calendar: On a motion from Dave Sorgent, second by Vern Gebhardt, the Board approved the school calendar for the Discovery Youth Challenge Program as presented.

AYES: Dyk, Gebhardt, Sorgent, Ottesen
NOES: None
ABSTAIN: None

VI. PUBLIC HEARINGS:

5. 2016 – 2017 Budget: The public hearing was opened at 12:30 p.m. to discuss and receive input from the public regarding the proposed 2016 – 2017 budget for the San Joaquin County Office of Education.

Deputy Superintendent Jim Thomas reported that the San Joaquin County Office of Education remains financially solvent in spite of the zero percent COLA, the hold harmless status of many county offices of education, and the lack of new revenues. Mr. Thomas added that SJCOE has been able to manage the LCFF flexibility in a strategic way that is keeping the office in a positive situation for the next three years and beyond.

County Business Services Division Director Terrell Martinez reviewed the details of the \$333 million budget. She shared information about the budget development process, how the beginning balance is determined, the estimated ending balance, the all-funds summary, the revenues and expenses, and the program spreadsheets.

Board members asked questions about the various negative totals, the reporting of indirect costs, contingency funds, start-up costs for specific programs, balance sheets for telephones, security services, and internet charges, special education funding, building budgets and leases, the costs incurred for the Employees of the Year dinner, the costs incurred for the solar array and its estimated maintenance costs, and the retiree benefit funding mechanism.

There was a discussion about whether a more easily digestible format of the budget presentation could be used in the future. The idea of a single page review that includes a summary of all accounts indicating areas of growth, beginning and ending balances that illustrate the percentage of growth or decline, with clear identification of new programs was discussed. It was decided that Business Services will look into that possibility since the budget is available online and discussion would continue at a future meeting.

Mr. Thomas and the Board commended the business services staff for their accurate and diligent work on the budget presentation. The public hearing was closed at 1:00 p.m.

6. 2016 - 2017 Local Control and Accountability Plan: The public hearing was opened at 1:02 p.m. to discuss and receive input from the public regarding the proposed 2016 - 2017 LCAP for schools and programs operated by the San Joaquin County Office of Education.

LCAP Director, Lisa Pettis, provided a brief snapshot of the LCAP process for the San Joaquin County Office of Education and school districts within the county. She said that the process starts with stakeholder engagement where parents, community members, staff, and students review and discuss student data, the progress of the previous year's LCAP and the necessary changes that lead to actions and services that work well. Ms. Pettis said the next step is that the program staff take the input and develop a draft LCAP that is presented to a parent advisory committee for input and the public is notified that the draft is available for review and comment. LCAP plans are then presented to governing boards for a public hearing followed by board adoption.

County Operated Schools and Programs Division Director Wendy Frink presented the LCAP for court and community schools that reflects the goals, actions, and services to achieve the goals. Ms. Frink said there had been eight stakeholder meetings where goals that are consistent with WASC and the single plan for school achievement were reviewed and discussed.

She reviewed the goals with the Board that focused on improved attendance, reduction in truancy, improved academic rigor, and consistency across programs.

Board members asked questions about the measurable outcomes and whether the goals were achievable. Mr. Thomas and the Board commended Ms. Pettis and Ms. Frink for their good work on the LCAP. The public hearing was closed at 1:25 p.m.

VII. CLOSING COMMENTS FOR BOARD MEMBERS:

- The next regular San Joaquin County Board of Education meeting will be held June 29, 2016, 12:00 p.m., at 2901 Arch-Airport Road, Stockton.

VIII. ADJOURNMENT:

There being no further business, the meeting was adjourned at 1:30 p.m.

Respectfully submitted,



James A. Mousalimas
Secretary to the Board /
County Superintendent of Schools